Instruction Sheet

Conditions for Ex Works Collectors

Valid as of 01.08.2026

This instruction sheet applies only to the UBE Urethanes Business, the urethanes business of UBE Corporation. It does not apply to any other business of UBE, which is governed by separate terms.

Quality and safety of transportation is crucial for the quality of the product itself. UBE is committed to the policies and guidelines of Responsible Care.

This instruction sheet contains a number of requirements that - from the viewpoint of UBE and the Chemical Industry - are essential for the safe transportation of our goods. The obligation of self-collectors to fulfill all legal requirements as well as further requirements from the Chemical Industry and UBE remains unaffected.

Requirements:

1. According to the regulations, all vehicles must carry the necessary safety equipment, be in a perfect condition and have the appropriate loading capacity for the intended shipments. A technical and visual inspection will be carried out.

2. In cases of dangerous goods pick up, the complete set of safety equipment must be on board. Responsibilities according to chapter 1.10 ADR/RID have to be respected.

3. All vehicles bearing food advertising, as well as those equipped to transport unpacked foodstuffs will not be accepted. The combined transportation of chemical products and foodstuffs is not permitted.

4. All trailers equipped with a tandem-axle (2 axles in a distance of less than 1 meter) will not be accepted. Exceptions can be made for full truck loads that allow a steady weight distribution on the trailer.

5. Tautliners/Curtainsiders will only be loaded in single layer. They have to be equipped with additional side securing systems to ensure secure stowage and transportation of load. Vehicles are to be equipped with no less than 3 side-bars (wooden or aluminium) free of defects and one side-bar at the high of pallets on full vehicle length.
   Vehicles which do not correspond to Code EN 12642 XL are to be equipped with special anti slipping pads (minimum 9 pads per pallet (15 x 15 cm). They also have to be fitted with appropriate straps (one per 2 pallets, 8 m long with safe working load of 2 500 daN, one for rear fastening, another for additional fastening) and with sufficient lashing eyes according to EN 12640 Directive, furthermore with additional load clamping protection appliances, e.g. fastening bars or edge protector.
   As additional fastening device it is allowed to have empty pallets – 2 for rear fastening and additional pallets for kinematic closure.
   Vehicles with solid side-bars are only accepted for loading if wooden or aluminium side-bars are complete and in good order. Vehicle sides are to be movable (not welded). Vehicles that are not properly equipped will not be accepted for loading.

6. In order to allow a secure backward stowage, sufficient material must be available on the truck (e.g. sufficiently strong beams: 4 per trailer, 6 per truck/trailer unit). Clamp-boards and blocking-poles are not suitable.

7. Trucks that already have material loaded, must have this material properly secured so that further shipments can be loaded without problems or without having to reload.

8. For collection of Dangerous Goods in the time from 01.11. to 31.03. of each year, tyre profiles of tractor cars have to show at least 4 mm profile depth. The driving axle has to be equipped with winter tyres.

9. For collection of liquid products a filling level of < 20% or >80% has to be complied with unless baffle tanks with segments < 7.500 l are used.

Regulations of Conduct:

1. The entire plant area is a non-smoking-zone, this includes the truck cabin. Entering with alcohol, weapons, drugs or animals is not allowed. Admittance is only granted for transport staff.

2. Instructions of operating personnel are to be followed.

3. The driver and co-driver are obliged to carry their personal protective equipment with them and to wear it during loading and unloading: safety helmet, protective glasses, gauntlets, protective (body-covering) clothing and sturdy shoes.

4. The driver and other authorized persons are to carry about a valid passport, an identity card or their replacements, a driving license as well as original vehicle paperwork. When transporting dangerous loads the driver has to provide a valid license. To expedite the load acceptance the driver has to provide the Shipment Unit numbers to the dispatcher at the gate (SU).

5. For some loading points a dockbooking procedure is required. Information on the necessity and the corresponding internet link can be found on our collection notes. Bookings have to be done latest 17:00 h on the day before collection.

6. For shipments to a non-EU-country an export confirmation is required. This must be sent back to the following address:

   UBE Corporation Europe,
   S.A.U.
   Polígono El Serrallo s/n
   12100 Castellón, Spain